

## INDIVIDUAL BOARD MEMBER SELF-EVALUATION WORKSHEET

Please complete the following personal assessment of your boardsmanship This individual evaluation will not be shared, but is for your review only.

**The Key: 1 – Never; 2 – Occasionally; 3 – Sometimes; 4 – Frequently; 5 – Always**

- \_\_\_ 1. I familiarize myself with school policies and laws which are important for meetings.
- \_\_\_ 2. I attend all School Board Meetings.
- \_\_\_ 3. I read the agenda and supporting material prior to the Board meeting.
- \_\_\_ 4. I reserve all decisions on matters until the Board is in session.
- \_\_\_ 5. I keep personal matters personal and discuss nonrelated concerns at appropriate times and places.
- \_\_\_ 6. I use the chain of command and direct questions to the superintendent when contacted by a district resident.
- \_\_\_ 7. I attend NHSBA workshops and meetings.
- \_\_\_ 8. I read school publications sent to my home.
- \_\_\_ 9. I contact the superintendent and make proper arrangements when I visit schools within the district.
- \_\_\_ 10. I am informed about community feelings toward the schools.
- \_\_\_ 11. I respect the superintendent's office and refrain from unwarranted interferences in the administrator's affairs.
- \_\_\_ 12. I believe in long-range planning and recognize that changing trends change school needs.
- \_\_\_ 13. I believe the district should place great emphasis on professional growth.
- \_\_\_ 14. I know that I have no authority as a Board member except when the Board is legally in session. Board officers have specific duties that are occasionally performed outside of Board sessions.
- \_\_\_ 15. I rely on the superintendent to provide the Board with accurate information on the school system.
- \_\_\_ 16. I take part in Board in-service and orientation programs.
- \_\_\_ 17. At no time do I speak for the full Board as an individual Board Member.
- \_\_\_ 18. I work toward mutual trust between Board members and administration and keep criticism of either to private sessions.
- \_\_\_ 19. I recognize that governance and policy duties belong to the Board and administrative duties belong to the district's administrators.
- \_\_\_ 20. I support budgetary provisions and encourage the professional growth of the superintendent.
- \_\_\_ 21. I support strong professional growth programs for all school personnel.
- \_\_\_ 22. I attend PTA, concerts, plays, athletic contests, and other school events.
- \_\_\_ 23. I am familiar with the budgeting process of the district.
- \_\_\_ 24. I am familiar with the curriculum and graduation requirements of the district.